



Llywodraeth Cymru
Welsh Government

Purpose

This Policy applies to all staff from Prospects Services and its sub contractors, the Welsh Government, Role Models, mentors, volunteers and other partners working on the Youth Entrepreneurship Services (Big Ideas Wales) contract who have contact with children, young people and adults at risk of abuse or neglect. This document does not replace the ***All Wales Child Protection Procedures (AWCPP): Canllawian Amddiffyn Plant, Cymru Gyfan 2008***.

All should also be familiar with the ***All Wales Child Protection Procedures***.

Policy Statement

We are committed to safeguarding the welfare of all learners and other service users with whom we work. We treat children, young people and adults at risk of abuse or neglect with care and respect, protecting their dignity at all times. All people regardless of age, disability, gender identity, race, religious beliefs, sexual orientation, marriage/civil partnership or pregnancy/maternity have an equal right to protection from all types of harm or abuse.

Our Framework for Safeguarding

- The Welsh Government is responsible for child protection in Wales and all those working on or associated with the delivery of the Big Ideas Wales contract and related programmes must deliver services consistent with the ***All Wales Child Protection Procedures*** and Welsh Adult Safeguarding requirements
- All staff have access to and comply with All Wales procedures
- When required staff must operate at local authority level, working responsively and proactively with the Local Safeguarding Children Board (LSCB), Local Safeguarding Adults Board (LSAB), Social Care, the Police, health and appropriate voluntary agencies to ensure full awareness of and compliance with local reporting procedures
- Each individual employee or professional is accountable for his or her role in a Safeguarding process and must be aware of this policy and the accompanying FAQs. Safeguarding is not a matter for individual choice



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- Relevant staff will receive training to a level commensurate with their role and responsibilities where appropriate and know how to recognise abuse and make an effective referral
- All referrals are made within 24 hours of disclosure or allegation
- The organisation will apply mandatory processes to ensure the safe recruitment of all staff working on the contract.

Roles and Responsibilities

The contract has appointed a Designated Safeguarding Officer (Paul Brown), with a deputy to cover absence (Delyth Rowlands), and there is a mirror structure located within the commissioning team at the Welsh Government to manage all incidents and concerns and to support staff. Within the Welsh Government Dorothy Pugh is the designated lead officer supported by Lorna Pritchard.

Designated Officers will support colleagues with the delivery of this policy. They are up to date with policy and procedure and provide a point of contact in the event of concerns. Additionally they contribute to safeguarding strategy meetings or discussion, assist in child protection (Section 47) enquiries, provide written reports and support staff to contribute to initial and core assessments when required.

All individuals working in education and community settings **must** familiarise themselves with and follow the institution's policies and keep their Big Ideas Wales line manager/contact informed of any disclosures.

Recording and Sharing Information

- All safeguarding referrals must be made using the relevant procedures and documents for the local authority area as well as being logged by Paul Brown and Dorothy Pugh.
- All staff will share information in accordance with the All Wales Child Protection Procedures (AWCPP) and local authority protocols
- All staff will maintain and store records in accordance with the Welsh Government's Data Protection and Information Security policies and procedures.

Staff should use their judgement when making decisions on what information to share and when, and should consult with their Nominated Officer if in doubt. The most important consideration is whether sharing information is likely to safeguard and protect a child, young person or adult at risk.



Safeguarding Children and Young People

The Welsh Government is responsible for safeguarding in Wales as outlined in the Social Services and Well-being (Wales) Act 2014, which came into force April 2016.

At the local level regional safeguarding boards co-ordinate and ensure the effectiveness of Wales to protect and promote the welfare of children, young people and adults at risk.

Safeguarding Children Boards in each local authority are responsible for local policies and procedures for handling concerns about a child's safety and welfare. Staff **must** be familiar with local and institutional arrangements.

The All Wales Child Protection Procedures recognise the following forms of abuse:

- Physical
- Emotional
- Sexual
- Neglect.

Recognising abuse is not always easy and it is not a member of staff's responsibility to investigate whether or not abuse has taken place, or if a child is at risk of significant harm. However, staff must always report any concern, disclosure or allegation.

Safeguarding Adults at Risk of Abuse or Neglect

Abuse is harm that is caused by anyone who has power over another person. It can include physical harm or neglect and verbal, emotional or sexual abuse. Adults at risk can also be the victim of financial abuse by people they trust.

An adult at risk is someone over 18 who:

- has care and support needs
- is experiencing or at risk of abuse or neglect and
- as a result of those needs is unable to protect themselves against the abuse or neglect.

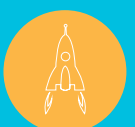


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This may include adults who have:

- a learning, physical or sensory disability
- mental ill health or dementia
- frailty due to age
- brain injury
- a drug/alcohol problem
- certain types of physical illness.

A person is not classed as 'at risk' simply because they are elderly or have a disability and being at risk may not necessarily be a permanent state.

The responsibilities of anyone with a safeguarding concern

If any person has knowledge, concerns or suspicions that a child or adult is suffering, has suffered or is likely to be at risk of harm, it is their responsibility to ensure that the concerns are referred to social services or the police to enable them to utilise statutory powers to make enquiries and intervene.

If a person may be in immediate danger always dial 999 for police assistance. The need to seek advice should never delay any emergency action.

