

# Big Ideas Wales Services

## Role Model Code of Conduct

### Safeguarding – Frequently asked Questions



Llywodraeth Cymru  
Welsh Government

| Frequently Asked Question  | Response  |
|--|---|
| Does a Role Model need to be DBS checked?  | Role Models do not carry out regulated activity or have regular interventions with young people; their interventions are short in nature and they should always be supervised at all times during visits to a school/ institution.  |
| As a Role Model should I be escorted by a responsible person at all times when in a setting?   | On arrival Role Models should be prepared to state reason for visit and who has contacted them for you. Role Model will be asked to sign in in accordance with the setting's policy at which point you may receive a visitors badge and then sign out and leave your visitors badge when you leave. Role Models should be met by a representative adult and supervised at all times whilst on the setting premises. |
| What happens if a RM is left on their own with a group of young people who are under or over 18, and does the age make a difference? | All contacts at schools FE, HE and Outside of Education settings are informed that Role Models should not be left alone with a group of young people.   |

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**Cronfa Datblygu  
Rhanbarthol Ewrop  
European Regional  
Development Fund**

| Frequently Asked Question   | Response  |
|---|---|
|   | <p>The Role Model should/could reinforce this with the teacher/Lecturer and that they should not continue if this happens. The RM is entitled to leave and should make the teacher / tutor aware of this.</p> <p>However if the group are over 18 then common sense also needs to apply with consideration given to the type of group the Role Model is working with.</p> |
| Who has the responsibility for poor behaviour of the young people?            | The behaviour of the young people is the responsibility of the Teacher/ Lecturer as well as the institution and is not the Role Models responsibility. You must inform the Teacher/Lecturer of any behaviour felt to be unacceptable.   |
| Is there a named member of Staff Safeguarding responsibility at all settings? | Yes there will be someone responsible for safeguarding within each setting however this might not be made apparent. In some cases visitors will be notified of this as part of the signing in procedure on arrival.   |
| Who does a Role Model contact from Big Ideas Wales if there is an issue?      | <p>The designated Safeguarding Officer for the contract is Paul Brown and he can be contacted on : paul.brown@bigideaswales.com 02920 441900 or 07789 616792</p> <p>Deputy is Delyth Rowlands and can be contacted on: delyth.rowlands@bigideaswales.com 07776 160082</p>   |



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|---|--|
| What happens if a Role Model either witnesses or is told about something that concerns them and is a possible safeguarding issue? | In the first instance inform the Teacher/Lecturer and contact the Big Ideas Wales safeguarding officer: Paul Brown or if he is unavailable Delyth Rowlands and informs them of the incident, and the name of the person informed at the setting. This will then be recorded and followed up with the safeguarding contact at the school/institution and LA if necessary. You will be asked to complete a safeguarding incident form.     |
| Are Role Models allowed to work alone with a Young Person?  | If they are over 18 and are not a vulnerable adult then yes, however it is always best to have this workshop/meeting in an environment where there are other people present/in the vicinity. For young people under 18 only if a parent or guardian is present.  |
| What if a young person asks for a Role Model's contact details?   | <p>Role Models must not provide their contact details including personal mobile phone, personal landline number and personal email address if asked for them from a young person.</p> <p>Young People should be encouraged to contact a member of staff from Big Ideas Wales, be directed to the Big Ideas Wales website, or recommended to contact the Business Wales Helpline (03000 6 03000) should they require further support.</p> |



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| What if a young person asks to meet with the Role Model following their session?                      | <p>Role Models need to avoid this situation arising and decline further contact following their session. Young people can access extra support through their school/institution and the Big Ideas Wales team.</p> <p>Encourage all young people to sign-up for the latest news, events, and updates from Big Ideas Wales by going to <a href="http://www.BigIdeasWales.com/">www.BigIdeasWales.com/</a> registration. Alternatively they can contact a member of the Big Ideas Wales Team who will be happy to help with their enquiry.</p> |
| What happens if a Young Person accuses me of something e.g. use of inappropriate language or contact? | <p>This will need to be reported immediately to the Designated Safeguarding Lead Officers for Big Ideas Wales, Paul Brown or if he is unavailable Delyth Rowlands.</p> <p>Make a note of the date, time, and venue of the concern. Include the name of the young person if you have it and any other information relevant to the incident. The DSLOs will contact the setting to explore the accusation further.</p>  |

