**Apply for an opportunity**

**SECTION 1**

Name

Date of birth

Address

Postcode

Contact telephone number

E-mail

|  |  |
| --- | --- |
| Opportunity Applied for (Reference Number) |  |

**SECTION 2**

Are you a Welsh speaker? Yes [ ]  No [ ]

**Biography**

(a short paragraph about yourself and your achievements to date)

|  |
| --- |
|  |

**Formal Qualifications**

|  |  |  |
| --- | --- | --- |
| Qualifications  | Establishment | Date received |
|  |  |  |

**Additional Training / Certificates**

|  |  |
| --- | --- |
| Details of any relevant training  | Date received |
|  |  |

**Current Employment**

|  |  |  |
| --- | --- | --- |
| Name and Address of employer | Start Date (Month/Year) | Post and Main Duties |
|  |  |  |

**Previous Employment**

|  |  |  |
| --- | --- | --- |
| Name and Address of employer | From: To (Month/Year) | Post and Main Duties |
|  |  |  |

**Why do you want to apply for this opportunity?**

|  |
| --- |
|  |

**How do your skills and expertise meet the provider’s requirements?**

|  |
| --- |
|  |

My goals for the next 5 years

1.

2.

3.

Please provide contact details for two referees - one previous employer and one who could provide a character reference.

[ ]  Tick this box if you do not want us to contact your employer referee until later in the process.

**Employer Reference**

Name:
Telephone Number: Email:

**Character Reference**

Name:
Telephone Number: Email:

**Menter a Busnes complies with the General Data Protection Regulation (GDPR) 2018 and we thereby inform you that we keep applicants personal details securely and confidentially. We only distribute Section Two of the application form to those who are involved in the recruitment process i.e. the landowner. One copy of each full application form will be kept securely and confidentially by the Venture Team for audit purposes in line with our funding bodies’ requirements and retention schedules. GDPR 2018 requires us to gain your consent to this. Menter a Busnes will assume that your consent has been given by signing and returning this form (electronic or written) as a formal application for this post.**

Declaration

*I confirm that the information given on this form is correct and for the personal data contained in this form to be processed for the purpose of the application.*

Signature

Date

Please return this form by the closing date to the Venture Officer for your region:

|  |  |
| --- | --- |
| North WalesGwydion Owengwydion.owen@menterabusnes.co.uk07498055416  | South WalesDelyth Jonesdelyth.jones@menterabusnes.co.uk 07985155670  |