

Access Broadband Cymru



Llywodraeth Cymru
Welsh Government

Application Form

www.cymru.gov.uk

A copy of this document is available in Welsh. If you would prefer to receive the Welsh version of this document, we would encourage you to contact us on 03000 6 03000. Alternatively it is available to download in Welsh and English at www.wales.gov.uk/broadband

Mae copi o'r ddogfen hon ar gael yn Gymraeg. Os yw'n well gennych dderbyn y fersiwn Gymraeg o'r ddogfen hon, byddwn yn ddiolchgar pe cysylltwch â ni ar 03000 6 03000. Fel arall, mae ar gael i'w lawr lwytho'n Gymraeg neu Saesneg ar www.cymru.gov.uk/bandeang

This application form should only be completed if you have broadband connectivity which is less than 2Mbps.

Please write clearly and tick the boxes as appropriate.
Please use black typescript or black ink.

The Superfast Cymru programme is delivering superfast broadband across Wales to bring the benefits of superfast broadband to areas which are outside the roll-out plans of the private sector.

The Access Broadband Cymru scheme provides support for alternative broadband solutions, through targeted grant support, for premises across Wales that are still unable to achieve a consistent broadband connection of 2Mbps or above and may not be served by the Superfast Cymru programme or where its roll-out has not yet commenced.

If your exchange is shown in the Superfast Cymru published roll-out plan prior to us issuing an Offer of Funding Letter to you, the Welsh Government will be unable to support your application to the Access Broadband Cymru Scheme.

Please use the Eligibility Criteria & Scheme Conditions document for assistance in completing this form.

Please tick the box that describes the category of your application

Individual Household – please complete sections 1a, 2, 3a, 4 & 6

Individual Household as part of a Community – please complete sections 1a, 1c, 2, 3a, 4 & 6

Enterprise/3rd Sector Organisation – please complete sections 1b, 2, 3a, 3b, 4, 5 & 6

Enterprise/3rd Sector Organisation as part of a Community – please complete sections 1b, 1c, 2, 3a, 3b, 4, 5, & 6

Project Application Number:
For Official Use Only

Section 1 – Contact Details

1a. Individual Applicant's Contact Details

Name:	
Address (including Postcode):	
Email address (if available):	
Telephone Number:	

1b. Enterprise/3rd Sector Organisation's Contact Details

Please tick the box that describes the category of your application	
A Business with premises based in Wales	<input type="checkbox"/>
A 3rd Sector Organisation/registered charity with premises based in Wales	<input type="checkbox"/>
Name of Organisation:	
Contact Name:	
Address (including Postcode):	
Email address (if available):	
Company Web Site (if available):	
Telephone Number:	
Is your business VAT Registered?	Yes <input type="checkbox"/> No <input type="checkbox"/>
VAT Registration Number:	

Are you a member of a group of companies/3rd sector organisations? Yes No

Name and address of the Parent Company/Governing organisation (or any other company owning more than 25% of the organisation)

Name:	
Address (including postcode):	

1c. Community Details

Name and Geographical Location of your Community

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Community Scheme Project Co-ordinator Contact Details

Name:	
Address (including Postcode):	
Email address (if available):	
Telephone Number:	

Section 2 – Installation Details (To be completed by all Applicants)

Installation Details (including postcode) if different from address above

Installation Address (including Postcode):	
Email address (if available):	
Telephone Number:	

Section 3 – Benefits of Broadband

3a. To be completed by all individual Applicants

We would like you to tell us how you would benefit from being able to access a broadband supply. Please tick all the boxes that apply to you. This information will be used to enable us to measure the benefits of the Access Broadband Cymru scheme.

- | | | | | | |
|-----------------------------|--------------------------|------------------|--------------------------|---------------------------|--------------------------|
| Communication (email/skype) | <input type="checkbox"/> | On Line Shopping | <input type="checkbox"/> | Access to Public Services | <input type="checkbox"/> |
| Social Networking | <input type="checkbox"/> | Research | <input type="checkbox"/> | Education purposes | <input type="checkbox"/> |
| Music/Film downloading | <input type="checkbox"/> | Live Streaming | <input type="checkbox"/> | On Line Gaming | <input type="checkbox"/> |
| Banking | <input type="checkbox"/> | | | | |

3b. To be completed by all Enterprises/3rd Sector Organisations

We would like you to tell us how your business would benefit from being able to access a broadband supply. Please tick all the boxes that apply to you. This information will be used to enable us to measure the benefits of the Access Broadband Cymru scheme.

Business Expansion

Job Creation. Please tell us how many jobs you expect to create

Increase in Sales. Please tell us the % increase you expect

Productivity Growth. Please tell us the % increase you expect

More Efficient Administration	<input type="checkbox"/>	Increased Response Speed	<input type="checkbox"/>
Improved Customer Service	<input type="checkbox"/>	Home Business	<input type="checkbox"/>
Improved Competition and Marketing Presence	<input type="checkbox"/>	Other (please tell us any other benefits)	<input type="checkbox"/>

Section 4 – Project Details and Costs

To be completed by all applicants.

Confirm the premise is not currently included in the Superfast Cymru roll out

All quotes/proposals submitted should be original documents and on company headed paper. It is important that you include written quotations with your application. Failure to provide this information will result in your application being unsuccessful.

Individuals, Enterprises and 3rd Sector Organisations are required to submit a quote from an Internet Service Provider (see Eligibility Criteria & Scheme Conditions for guidance).

Your quote needs to include (as a minimum)

- Itemised equipment cost
- Site Survey cost
- Installation and set up cost
- Labour cost
- Net and gross cost figures as applicable

Community Applications are required to submit proposals from 3 Internet Service Providers detailing the solution and cost breakdown (see Eligibility Criteria & Scheme Conditions for guidance for full list of requirements).

Confirm that you do not receive a basic broadband service (please refer to the definition of basic broadband, as set out in the eligibility criteria).

Yes

Community Applicants Only

Name of your chosen Internet Service Provider		
Name of Contact & Telephone Number:		
Address:		
Postcode:		
Breakdown the number of Individuals/Enterprises/ 3rd Sector making up the community	No. of Individuals	No. of Enterprises/ 3rdSector
Financial Details of Project	Net Amount (£)	VAT Amount (£)
Total scheme cost for community		
Cost per applicant	Net Amount (£)	VAT Amount (£)

Confirm that your broadband connection will have minimum service provision contract duration of no less than 12 months?

Yes

Section 5 – European Community Aid

To Be Completed by Enterprises/3rd Sector Organisations ONLY

The total de minimis aid given to any one enterprise in the sector that you operate must not exceed the ceilings in the table below:

Sector	De minimis limit
Road Transport	€100,000
Agriculture	€7,500
Fisheries	€30,000
All other sectors with the exception of coal	€200,000

For each new instance of de minimis aid, the total amount of de minimis aid received by the beneficiary during the current and previous two fiscal years needs to be determined.

Has your business/3rd sector organisation received any aid in the past 3 years from any public source, (e.g. Government Departments, their agencies or local authorities) including financing from the European Community?

Yes

No

If you answered 'yes' please list the aid received below.

I confirm that I have received the following aid during the previous 3 fiscal years (ie the current fiscal year and the previous 2 fiscal years).

Date	Name of Scheme	Awarded By	Amount

Please continue on a separate sheet if necessary.

Section 6 – Declaration

All Applicants are required to read, sign and date the remainder of the form

I the undersigned apply for funding for the cost of the above project and also consent to allowing the Welsh Government:

- To undertake any credit checks considered necessary to assess the application.
- The opportunity to use the project as a case study for publicity purposes.
- I declare that the information on this form, and any other information given in support of the application, is correct to the best of my knowledge.
- I have not received any public funding for broadband previously and I have not applied, nor shall I apply, nor have I been offered financial support from any other public body in respect of this project.
- I understand providing wrong or deliberately misleading information is an offence and that such information may be used against me in any subsequent criminal investigation.
- I understand that if I have provided incorrect or misleading information as part of this Application or in support of this Application including where applicable, but not limited to, any information relating to the amount of 'de minimis aid' I have received then I will be required to repay all of the Funding to the Welsh Government immediately.

- I understand that the information provided on this form may be made available to other Departments/Agencies for the purpose of preventing or detecting crime.
- I understand that the Welsh Government reserves the right to verify my internet connection, by means of a visit, prior to being approved for funding.
- I understand that the Welsh Government withhold the right to audit any of the works carried out as a direct result of this support scheme.
- I understand that I must inform the Welsh Government immediately of any change in circumstances which may affect this application in relation to this scheme.
- I understand that I will be responsible for payment of the monthly service charge to my Internet Service Provider and that the Welsh Government will not be party to any contract I enter into with a service provider.
- Does the Applicant intend to claim capital allowances on the equipment costs? Yes No

Note: The Welsh Government cannot provide support on capital equipment if you claim capital allowance against it.

Enterprises should be aware that the European Court of Auditors may audit any body or person managing or receiving Community funds. In particular, it audits the Community institutions and bodies, the national, regional and local authorities and the final recipients of Community aid.

For Enterprises/3rd Sector Organisations: I acknowledge that if I fail to meet the De Minimis Eligibility Criteria, I/we shall become liable to pay the full price that would otherwise be payable in respect of the services received.

- I declare that we have not already received aid exceeding the de minimis ceilings over the last 3 financial years as set out under Section 5.0 of this Application Form.
- I declare that we are not engaged in the coal sector as defined by Regulation 1407/2002.
- I declare that we are not in difficulty as defined by Council Regulation 2004/C 244/02.

Data Protection

The information which you provide on this form will be used by the Welsh Government to assess your application for the Access Broadband Cymru scheme. If your application is successful, we will use the information provided in this form for administration and management purposes, including carrying out appropriate checks, auditing and marketing. In addition we may need to share this information with associated organisations. The Welsh Government would also like to use your information to help identify services which we or associated companies may offer and which may be of interest to you.

Neither the Welsh Government nor its staff can be liable for loss resulting from action taken on the basis of general information given. This application form does not constitute any form of contract.

Please tick this box if you would like to be contacted either by mail, telephone or e-mail with details of future services which are relevant to you.

You have the right to ask for a copy of the information which we hold on you and which is subject to the Data Protection Act 1998, (for which we may make a small charge), and to correct any inaccuracies in your information.

Applications must be signed by the applicant in the case of an individual; in the case of a Company by a director or the company secretary; and in the case of a Firm by a proprietor or partner; and in the case of a 3rd sector organisation by a trustee. The Welsh Government reserves the right to recover an appropriate share of the proceeds of asset sales whose initial purchase was funded by the Access Broadband Cymru scheme. If you do not meet the terms of the twelve month contract then the Welsh Government reserves the right to recover the funds.

The completion and submission of this form by Applicants does not guarantee an offer of funding from the Welsh Government. The Welsh Government retains discretion in relation to the assessment of all applications. The Welsh Government reserves the right to alter any element of the scheme, including the eligibility criteria, at any time without further notice. The Welsh Government reserves the right to discontinue the scheme at any time without further notice.

Please provide one signature in the case of individual application – the Applicant

Please provide one signature in the case of a SME – director

Please provide one signature in the case of a Sole Trader – proprietor

Please provide one signature in the case of a 3rd sector organisation – trustee

I acknowledge and agree that the Welsh Government is able to discuss all aspects of my application with my chosen Internet Service Provider as necessary.

Please tick if you do not agree to this.

Signed	
Full Name (in capitals)	
Date:	
Title:	

All sections of this application form must be completed as indicated.

Before you send in your application please tick the boxes below to ensure you have included all required documentation for your application

1 supplier quote from a service provider on their company headed paper
(For Individual Applications)

3 supplier quotes from service providers on company headed paper
(For Community Applications)

Signed and dated evidence that you do not receive a basic broadband service