



Llywodraeth Cymru  
Welsh Government

## Apprenticeship Framework in Information Advice & Guidance

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The content of this Framework has been agreed and published by Learning and Skills Improvement Service.

### OVERVIEW:

This Framework specifies the standards and criteria for the delivery of Levels 3 & 4 training provision within the Education & Allied Services occupations. Successful completion of the provision will lead to the award of a designated/regulated qualification(s) within the industry.

The Level 3 Apprenticeship is suitable for a variety of roles, including Family Support Officer, Personal Adviser, Job/Employability Coach, Project/Support Worker/Officer.

The Level 4 Apprenticeship is suitable for a variety of roles, including Senior Project Worker/Co-ordinator, Employer Engagement Co-ordinator/Senior Job Broker/Senior Engagement Consultant, Careers Assistant.

### MANDATORY OUTCOMES

Achievement of these qualifications will be assessed by verification through the appropriate awarding body. Participants must complete:

- Either a competence and a knowledge qualification or a combined competence and knowledge based qualification from one of the following pathways.
- Essential Skills and the Employment Rights and Responsibilities as stated below.

#### Pathways for this Framework at level 3:

Pathway 1: Advice and Guidance, Pathway 2: Employment Related Services.

#### Pathways for this Framework at level 4:

Pathway 1: Advice and Guidance, Pathway 2: Employment Related Services, Pathway 3: Career Information and Advice.

#### Essential Skills Wales:

Level 3 Apprenticeship

Application of Number Level 2, Communication Level 2, ICT Level 1

Level 4 Apprenticeship

Application of Number Level 3, Communication Level 2, ICT Level 1

## **Employment Rights and Responsibilities (ERR)**

The appropriate underpinning knowledge and induction covering workplace Employment Rights and Responsibilities (ERR) is optional.

### **FURTHER INFORMATION**

For the full and detailed content and specification for this Framework please contact:

Learning and Skills Improvement Service.