

Apprenticeship Week 5-9 March 2018



Llywodraeth Cymru
Welsh Government

How to Recruit an Apprentice

Recruiting an apprentice
is as easy as

A B C

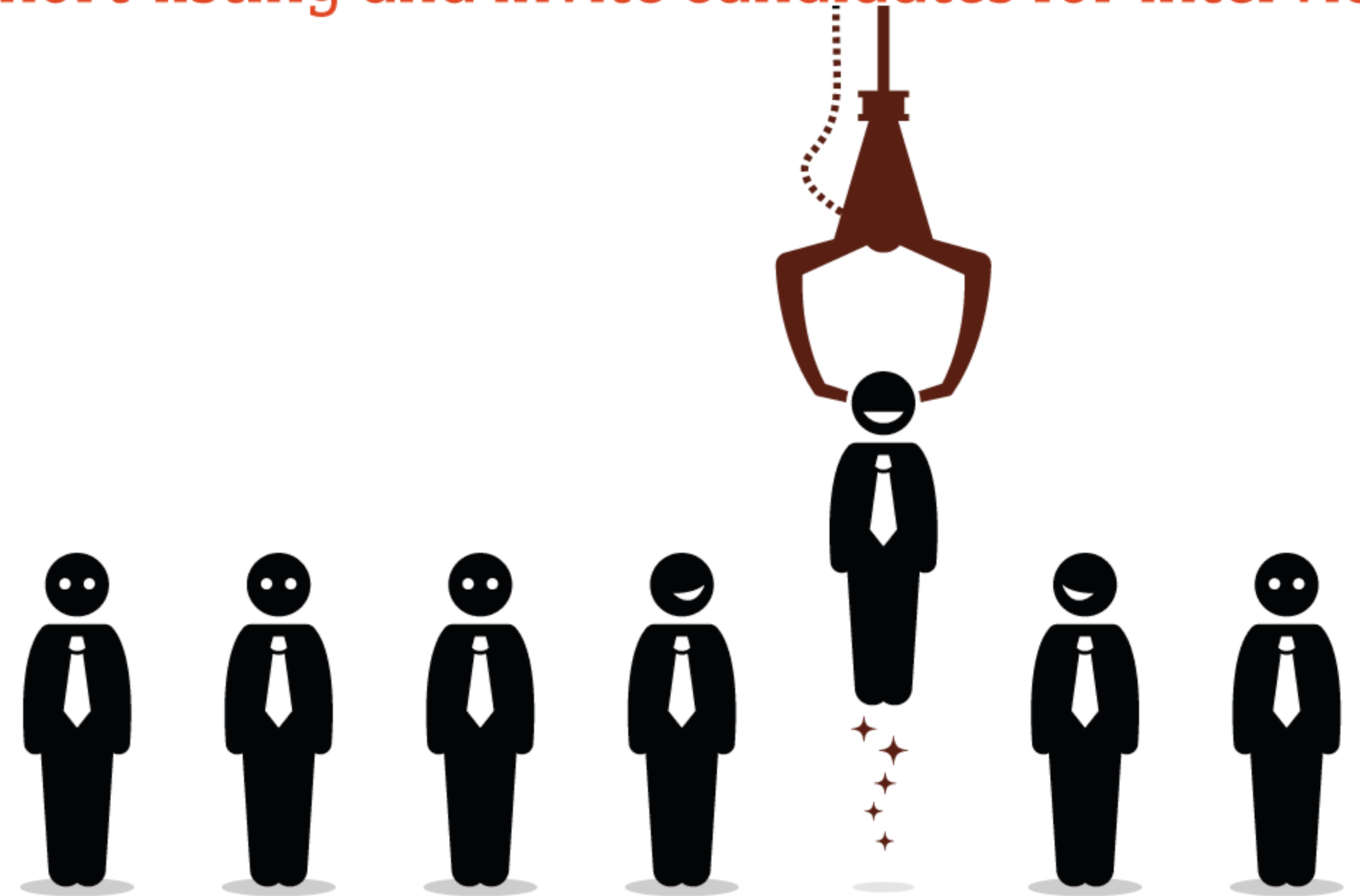
A Choose an Apprenticeship framework in your industry at a suitable level

B Find a provider that offers Apprenticeships for your industry

C Advertise your Apprenticeship vacancy through the Apprenticeship Matching Service

The Apprenticeship Matching Service is the official online recruitment system for Apprenticeships in Wales. It gives employers a free platform to advertise quality vacancies which can be viewed and applied for by candidates that register online.

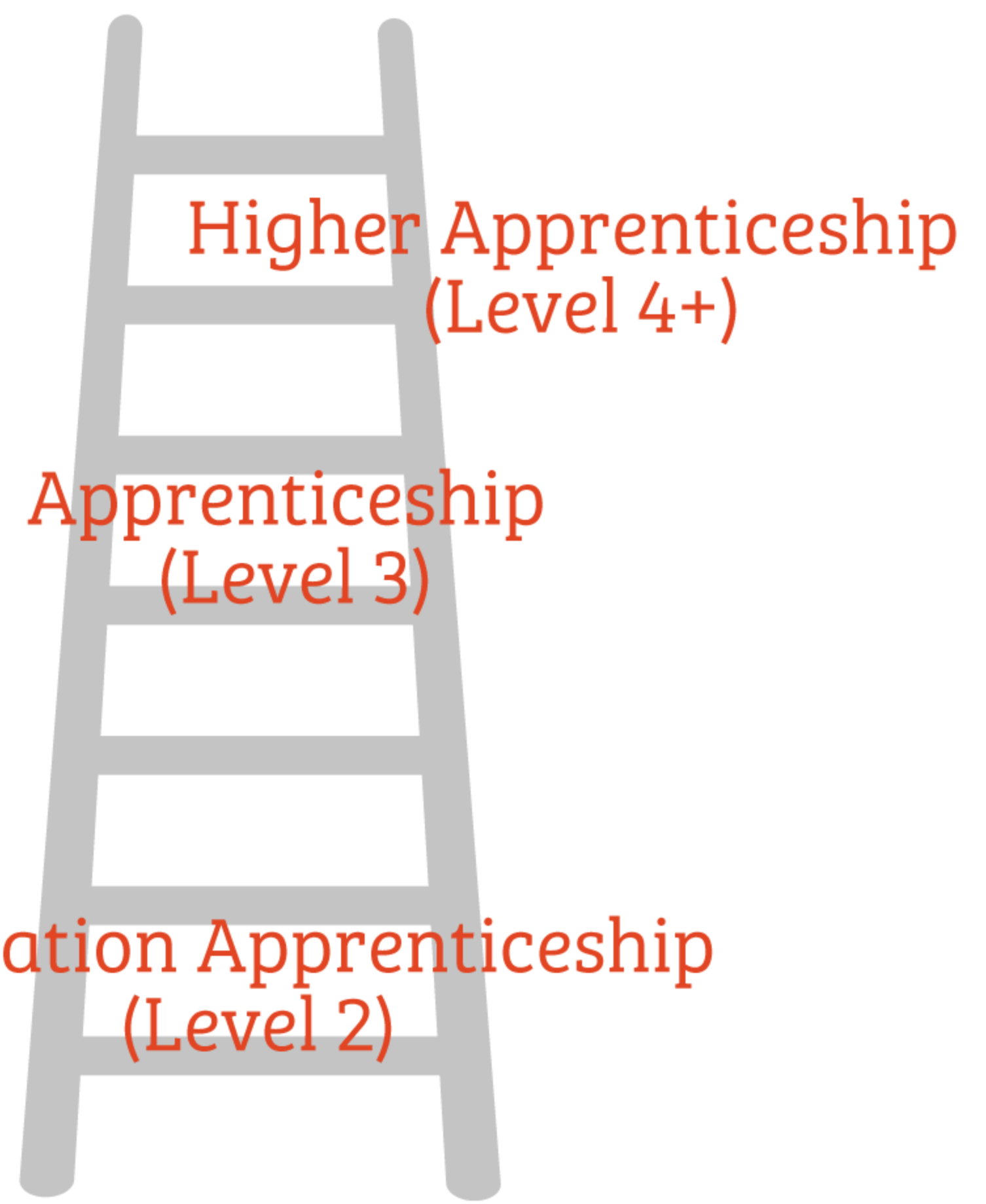
Employers are able to review applications, sift for short-listing and invite candidates for interview.



Negotiate a salary that will reflect the skills and experience of the individual. You may also be required to contribute towards some of the training costs.

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If there is any Apprenticeship provision not currently available that would benefit your organisation contact us:
dfes-apprenticeshipunit@gov.wales



We can help you find a training provider that offers an Apprenticeship framework to suit your business.

Training providers across Wales are quality assured and work with businesses to deliver high quality work-based learning programmes. They'll handle your apprentice's training, qualifications and assessment.

#AWWales

For more information, visit
businesswales.gov.wales/skillsgateway/apprenticeships

