**European Agricultural Fund for Rural Development (EAFRD)**

**Micro and Small Business Fund (MSBF)**

**Expression of Interest (EOI)**

This is a capital fund supported through the Welsh Government Rural Communities – Rural Development Programme 2014-2020, which is funded by the European Agricultural Fund for Rural Development and Welsh Government.

**Important:** Please refer to the MSBF guidance note before completing this form.

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| **1. Name and address of contact** |
| Contact title | Mr/Mrs/Miss/other (please specify) |       |
| Contact name |       |
| Full business name |       |
| Address |       |
| Postcode |       | Tel No. |       |
| Email address |       |
| Web address |       |
| **2. Project address (if different from above)** |
| Business name  |       |
| Address |       |
| Postcode |       |
| **3. Business details** |
| Business status (micro/small enterprise i.e. less than 50 employees) | [ ]  |
| Sole trader | [ ]  | Partnership | [ ]  | Limited company | [ ]  |
| Other (please specify) |       | Company reg/charity number |       |
| Date commenced trading |       | Annual turnover |       |
| **4. Scale of business (No. of)** | **Now** | **After** |
| Serviced bedrooms |       |       |
| Self-catering units |       |       |
| Bunkhouse |       |       |
| Static caravans |       |       |
| Touring pitches |       |       |
| Visitor numbers |       |       |
| Other (specify activity) |       |       |       |
| Operating period (months p.a.) |       |       |
| **5. Quality classification** | **Now** | **After** |
| Grading |       |       |
| Accreditation |       |       |
| **6. Employment (zero hours contracts will not be supported)** | **Now** | **After** |
| New full-time |       |       |
| New part-time |       |       |
| Safeguarded full-time |       |       |
| Safeguarded part-time |       |       |
| Average salary |  £      |  £      |
| **7. Project description****Please provide brief details of project (max 300 words) including how the project will support the scheme’s priorities, see Section 3 of the MSBF guidance note.** |
|       |
| **8. Reason for development****Please provide brief details (max 300 words) on why the development is required.** |
|       |
| **9. Welsh Brand** **Please provide details on how the project will support the Welsh brand, see Section 6 of the MSBF guidance note.** |
|       |
| **10. Planning consents obtained** | **Yes** | **No** | **N/A** |
| Outline | [ ]  | [ ]  | [ ]  |
| Detailed | [ ]  | [ ]  | [ ]  |
| **11. Proposed development timescale****Please note projects must be completed with all claims submitted by 31 December 2022;****We would expect projects to be completed within two years of any offer of support made.** |
| Start date |       |
| Completion date |       |
| **12. Summary of project funding and cost** | **£** |
| Term loans (specify source e.g. bank) |       |
| Overdraft |       |
| Own resources |       |
| Other public funds (specify) |       |       |
| Shortfall (MSBF grant applied for) |       |
| **Total funding** |       |
| **Overall total estimated cost of project** |       |
| **13. Declaration** |
| **General Data Protection Regulation (GDPR) Privacy Statement**Welsh Government is the data controller for any personal information you provide. The information that you provide will be used by Welsh Government to process this EOI. It is necessary for us to collect this information in order for us to comply with our legal obligations under the scheme. Failure to provide all the required information may result in us being unable to undertake a full assessment of the EOI. The data collected is shared with organisations contracted by Welsh Government to solely deliver Welsh Government sponsored business support associated to the content of the Micro and Small Business Fund. The collected information will be accessible by Welsh Government support service teams and its system technical administrators who support the I.T. system. System technical administrators will not use your details in any way. Further information for the data that we will hold is explained in the Rural Development Programme 2014-2020 [privacy notice](https://gov.wales/rural-development-programme-2014-2020-privacy-notice), together with your rights under the General Data Protection Regulation.  |
| * I/we confirm that we have read the MSBF guidance note.
* I/we certify the accuracy of the above information to the best of my/our knowledge and belief.
* I/we understand, subject to any changes submitted to the Welsh Government in writing, that the information given above may be considered part of any application made.
* I/we understand the information on this form may be shared with other public bodies and external technical advisors where appropriate to allow Welsh Government to reach a decision on the provision of funding, and monitoring compliance if funding provided.
* I/we understand that should I/we be invited to make a full application that any costs defrayed prior to the project start date will be at my /our own risk and the Welsh Government will not be liable for any such costs should the application be unsuccessful.
* Should I/we be invited to make a full application, I/we understand that:
	+ the project costs must be realistic and evidence as to how the figures have been calculated will be required at full application stage
	+ commencement of project work before Welsh Government approval may render the application ineligible.
* Following this, should my/our full application be successful, I/we understand that:
	+ spend must have commenced within 6 months of the offer and be fully defrayed and claimed by December 2022
	+ planning must have been applied for before submitting the full application.
	+ prior to start of work, evidence must be provided as to how the costs will be procured (i.e. the procurement strategy), including how any related company ‘conflict of interest’ will be managed, to be agreed by Welsh Government
	+ I/we agree to acknowledge and refer to the support from the Welsh Government Rural Communities – Rural Development Programme 2014-2020, which is funded by the European Agricultural Fund for Rural Development, and Welsh Government in all publicity and media related to the project.
* I/we consent to you proceeding on this basis.
 |
| **Signature** |       |
| **Status** |       |
| **Date** |       |