


## Setting up new Play Radnor projects

Name of pilot:	Stay & Play (Hub)	Location covered: Llandrindod area
Date of initial contact:	December 2016	Anticipated start date: February 2017
Initial contact with:	Name(s): Ben Webb - Play Development Officer	Phone:01597 Email: ben.webb@playradnor.org.uk  <i>GDPR: Need to advise that this personal data will only be used in relation to this project, will be deleted if project doesn't go ahead. Data will be kept securely until project end.</i>
Who is/will be involved?	Individuals: Jessie Jones-Morris	Rep's & their Organisations: Benn Webb & Jessie Jones-Morris @ Play Radnor
Project concept:	To provide a place for parents to bring their toddlers for a couple of hours of activities. Opportunities for socialising, accessing support and signposting.Children have the use of a variety of play equipment and are able to socialise with others.	
How funded?	Play Development officer post from Play Radnor is funded through Arwain. Volunteer run, using the Play Hub space	
Target age(s):	0 - 4	
Expected outcomes:	To promote the new building to parents in the town; to raise awareness of Play Radnor; to provide a space for parents to meet and socialise whilst their children do the same	
Project development	<p>Jessie Jones Morris - Play Radnors volunteer co- ordinator and Ben Webb meet to discuss how best the project might move forward</p> <ul style="list-style-type: none"> <li>• Date/ Times- Jessie/ Ben. Consider availability of hall. What else is on locally?</li> <li>• Any new resources needed - Jessie and Ben</li> <li>• Policies and procedures - Ben</li> </ul>	



	<ul style="list-style-type: none"> <li>● Recruitment of volunteers - Jessie</li> <li>● Volunteers role descriptions - Jessie</li> <li>● Registers, monitoring and evaluation sheets - Ben</li> <li>● Proposed charges- To look at other parent/toddler groups locally. Keep any charges affordable</li> <li>● Promotion of project - Steve to design posters, facebook posts - Jessie</li> </ul>	
Comments:	This has evolved over time to respond to changes in volunteer commitments and the needs of parents. Numbers attending have varied over the months from 15 parent carers to only 4 or 5.	
Next Steps:	Continue to assess parents needs and liaise with the volunteers	
Staff required?	If yes, how many? What experience/qualifications? DBS?	2 volunteers per session necessary to set up the hall with suitable resources. Provide simple snack. Ensure register is completed, take payments, complete monitoring and evaluation sheet. No formal qualifications required although experience of young children is desirable.
Volunteers required?	If so, how many and any already identified? DBS?	2 volunteers, DBS checked through Powys Local Authority
Project Name:	Now known as Play at the Hub	
Start date:	Initially Stay and Play started in March 2017. Rebranded Play At The Hub - June 2018	
Marketing plan:	This group primarily uses the Play Radnor Facebook page to promote the group and to notify any changes (e.g adverse weather leading to closure); Health Visitors have posters and links to Play Radnor website to promote group to parents;	

	
End date:	n/a this group is still running
Lessons learned:	<p>This project was designed for parents and toddlers to come together to socialise and play. It is run at very low cost - £1.00 per child. Unfortunately last year we had to shut the group for a few weeks as some of the attendees would use the space as an opportunity to drink coffee and talk with friends but not get involved. As our volunteer also had to leave early the hall was often left dirty and would have to be hoovered and toys put away by other staff members. We decided to close the group for a few weeks while we made some changes</p> <ul style="list-style-type: none"> <li>• Advertise for new volunteers</li> <li>• Change the name of the group to allow a fresh start</li> <li>• Be clearer with volunteer about expectations, arrange regular catch up meetings to discuss progress</li> </ul> <p>These changes made a difference to the running of the group, clearer expectations for the volunteer and regular opportunities to problem solve any issues that do arise. We now seem to have a regular group sing this service and 15 - 18 children and their parent/carers regularly attend this group</p>

*This document will be used as evidence for our ARWAIN grant and may also be used to inform future grant funding applications.*